How to change default Preferred Inventory Type & Default Market

1. Once logged in to Altus InSite, click on dropdown arrow beside your name at the top of the screen.

2. Click on "Update Profile."

3. Select either "Office" or "Industrial" for Preferred Inventory Type.

4. Using the dropdown menus, select your preferred geographic market for office and/or industrial.

5. Enter password into "Confirm your password" (this is needed in order to make any updates).

6. Click on "Update my Profile."

7. Click "Logout" from the dropdown menu under your name at the top of the screen.